

## Rural Project Check List

Candidates must ensure that they have a sound understanding of all requirements, competencies and deliverables for the examinations. These are contained in the *BOSSI Determination – Board Examinations*. The below information is provided to assist candidates.

| Submission check - deliverables  |                          |
|--|--------------------------|
| Project Certification Form   | <input type="checkbox"/> |
| Project fulfils minimum requirements and scope of a suitable project that exhibits a significant degree of difficulty: <ul style="list-style-type: none"> <li>• Minimum area 20 hectares</li> <li>• Be located in a rural environment on land that is zoned RU1 or RU2 under the relevant LEP</li> <li>• Be bound in part by either;               <ul style="list-style-type: none"> <li>○ an irregular road with at least three substantial changes in bearing which has been created or defined in a different Plan of Survey (e.g. a Roads Act Plan), and/or;</li> <li>○ a railway having substantial changes in alignment and/or;</li> <li>○ an irregular watercourse or other similar natural feature which forms an existing boundary or has formed a previous boundary that is now consolidated. The survey methodology adopted to re-establish this boundary must include appropriate independent checks.</li> </ul> </li> <li>• Based on pre-1975 survey (pre EDM)</li> <li>• Must have at least one right line boundary re-defined by the investigation of more than one Plan of Survey.</li> </ul> | <input type="checkbox"/> |
| One full, correct scale copy of final cadastral plan   | <input type="checkbox"/> |
| Two A3 size copies of final rural cadastral plan   | <input type="checkbox"/> |
| Original field notes signed and dated  | <input type="checkbox"/> |
| Calculation sheet  | <input type="checkbox"/> |
| Complete set of search including relevant Parish map, titles, deeds, dealings, plans, etc.   | <input type="checkbox"/> |
| Surveyor General's DP Checklist and NSW LRS DP Checklist   | <input type="checkbox"/> |
| Proof of equipment calibration, including measurements and reductions  | <input type="checkbox"/> |
| Evidence of compliance with the Work Health and Safety Act 2011 for the survey work undertaken (for example, a Safe Work Method Statement)   | <input type="checkbox"/> |
| Photographs and aerial imagery of the site if possible   | <input type="checkbox"/> |
| One electronic copy of the submitted project as per the requirements outlined in Section 9   | <input type="checkbox"/> |

### Please Note:

All projects submitted as part of any assessment shall be additionally submitted in electronic means as per the following requirements:

- All individual files are merged into one file and in similar layout as per the hard copy which was submitted for the assessment.
- This file is to be in PDF format.
- Submission is to be via USB memory stick. The USB submitted will be retained by BOSSI and should therefore only contain files relevant to your project.
- The file is to be named using the convention:  
 ID\_Name\_Assessment\_Month\_Year.pdf  
 E.g. **CA009243\_John Smith\_Engineering\_October\_2021.pdf**

Dress code for the viva voce examination, for both candidates and examiners is “professional”. Candidates must dress to the same standard they would if they were attending a job interview or representing their work organisation to an influential client.

Candidates should note that the Registrar and Examiners have the power to refuse to examine a candidate who fails to provide all of the required deliverables or to meet the required dress code.