

Urban Cadastral Project Check List

Candidates must ensure that they are familiar with all requirements for the examinations. These are contained in *BOSSI Determinations* and *Registration Examination: Guidelines for Land Surveying Assessment*. The below information is provided to assist candidates.

Submission check	
Project Certification Form	<input type="checkbox"/>
Project fulfils minimum requirements: <ul style="list-style-type: none"> • At two existing plans of survey to redefine at least one boundary • Boundary established by indirect methods 	<input type="checkbox"/>
One full, correct scale copy of final urban cadastral plan	<input type="checkbox"/>
Two A3 size copies of final urban cadastral plan	<input type="checkbox"/>
Original field notes signed and dated	<input type="checkbox"/>
Calculation sheet	<input type="checkbox"/>
One complete set of search including relevant CRE, titles, deeds, dealings, plans, etc.	<input type="checkbox"/>
Surveyor General's DP checklist & / or NSW LRS DP checklist	<input type="checkbox"/>
Proof of equipment calibration, including measurements and reductions	<input type="checkbox"/>
Identification report and sketch for either the property surveyed as part of Urban cadastral project or some other property, including relevant title, base plans and field notes	<input type="checkbox"/>
Evidence of compliance with the Work Health and Safety Act 2011 for the survey work undertaken (for example a Safe Work Method Statement)	<input type="checkbox"/>
Photographs and aerial imagery of the site if possible	<input type="checkbox"/>
Copy of LandXML validation report and a rendered image of the Land XML file provided at application for assessment	<input type="checkbox"/>
One electronic copy of the submitted project as per requirements detailed below	<input type="checkbox"/>

Please Note:

All projects submitted as part of any assessment shall be additionally submitted in electronic means as per the following requirements:

- All individual files are merged into one file and in similar layout as per the hard copy which was submitted for the assessment.
- This file is to be in PDF format.
- Submission is to be via USB memory stick.
- The file is to be named using the convention:

ID_Name_Assessment_Month_Year.pdf

Eg 243_John Smith_Urban_October_2017.pdf

Dress code for the viva voce examination, for both candidates and examiners is "professional". Candidates must dress to the same standard they would if they were attending a job interview or representing their work organisation to an influential client.