

**MEMORANDUM OF UNDERSTANDING**

between

***THE NEW SOUTH WALES BOARD OF  
SURVEYING AND SPATIAL INFORMATION***

and

***THE SURVEYOR-GENERAL OF THE  
AUSTRALIAN CAPITAL TERRITORY***

for

**COOPERATIVE ARRANGEMENTS BETWEEN  
THE BOARD AND THE SURVEYOR-GENERAL**



**SURVEYOR-GENERAL  
OF THE ACT.**

# **1 OBJECTIVE**

This Memorandum of Understanding will formalise the arrangements between the NSW Board of Surveying and Spatial Information and the Surveyor-General of the ACT and assist the development of further cooperative initiatives.

## **2 DEFINITIONS AND ABBREVIATIONS**

*Joint Registration:* – Registration of a Surveyor in both NSW and ACT where a single (joint) fee is paid.

*Board:* – NSW Board of Surveying and Spatial Information

*Surveyor-General:* – Surveyor-General of the Australian Capital Territory

*MOU:* –Memorandum of Understanding

*CPD:* – Continuing Professional Development

## **3 Scope**

The MOU sets out the agreements and protocols for cooperation and joint activity between the Board and the Surveyor-General.

## **4 Currency of the MOU**

This MOU will commence on the date of signature and will continue unless replaced by a new MOU or terminated by either the Board or the Surveyor-General upon twelve months notice.

This MOU replaces the MOU between the NSW Board of Surveyors and the Chief Surveyor for the ACT dated 29 May 2008.

## **5 Roles and Responsibilities**

The Board and the Surveyor-General will each continue to operate independently under their own legislation.

Wherever possible, and specifically as set out in Section 6 below, the Board and the Surveyor-General will conduct joint activities and cooperate on mutually beneficial initiatives.

## **6 Initiatives covered by this MOU**

### **6.1 Joint Registration of Surveyors**

Where a surveyor is registered in both signatory jurisdictions and seeks to renew Joint Registration, he/she will be invoiced a single combined fee by the Board. The Board will then forward the agreed appropriate portion of the fee to the ACT Registrar.

The joint registration fee will be agreed by both parties in December of each year for the ensuing financial year.

Persons from non-signatory jurisdictions seeking joint registration, or those registered in one signatory jurisdiction applying for joint registration, must apply in writing to each new jurisdiction.

Where a Letter of Accreditation from one signatory jurisdiction is required by the other jurisdiction as part of the registration process, it will be provided without a fee.

## 6.2 Combined NSW/ACT Register of Surveyors

The Board and the Surveyor-General have agreed to work towards a single electronic register of Registered Surveyors recording all surveyors registered in both jurisdictions. The Combined register will have the capability of searching for ACT only, NSW only and joint registrations.

Both signatory jurisdictions will have online access to the combined register. Single registration maintenance will be carried out by the appropriate jurisdiction. Joint registration maintenance will be carried out by the Board as custodian of the combined register and be supported by prompt notification of any changes to other register details within either signatory jurisdiction.

The combined register will be developed by the Board subject to technological and cost constraints.

## 6.3 Examination of Candidates

The Board and the Surveyor-General agree to jointly examine candidates for registration as Land Surveyors. The ACT has ceased setting examinations in its own right, and will henceforth make available an examiner to participate in the NSW process if required and when an ACT candidate is being examined.

The ACT will participate in NSW's annual training workshop for enrolled candidate surveyors as required. An ACT examiner is to participate in the examination of students whose cadastral projects are prepared under the ACT Surveyors (Surveyor-General) Practice Directions.

The Board agrees (subject to normal conditions) to accept, in addition to NSW Registered Surveyors, ACT only Registered Surveyors as accredited, supervising surveyors in training agreements, including Professional Training Agreements (PTAs). The ACT will be a party to training agreements involving ACT Registered Surveyors and will take a lead role in the management of those agreements.

## 6.4 Continued Professional Development

The ACT CPD Requirements are very similar to those of NSW.

The Board and the Surveyor-General will negotiate and agree on any changes to their individual CPD obligations so as to maintain comparable requirements.

There is no distinction between cadastral points gained in either jurisdiction. Where CPD training events in the ACT region include NSW or ACT specific cadastral items, the organisers will be encouraged to provide the relevant perspectives of each jurisdiction.

## **6.5 Surveyor (Surveyor-General) Practice Directions / Surveying Regulations**

The ACT periodically review the ACT Surveyors (Surveyor-General) Survey Practice Directions. These reviews will consider relevant provisions in the NSW Surveying Regulation with a view to harmonising requirement where possible and desirable.

## **6.6 Administrative Procedures**

The Board and the Surveyor-General will continue to review and, where appropriate, combine administrative procedures.

## **6.7 Disciplinary Procedures**

Disciplinary procedures will, within the constraints of individual legislation, be aligned as much as possible. The Surveyor-General will participate in the NSW Professional Audit and Investigation Committee or the NSW Disciplinary Committee as appropriate. The Surveyor-General may provide a report on complaints against surveyors in the ACT to the NSW Investigation Committee in an effort to facilitate consistency.

## **6.8 Further Initiatives**

Both parties will vigorously pursue further initiatives to promote joint activity and cooperation.

## **7 Financial Arrangements**

Both parties will operate on a quid-pro-quo basis. It is acknowledged that while NSW will bear the majority of administrative costs, ACT will provide a guest examiner at NSW exams and a participant/presenter at training workshops as required. The ACT will also be available to participate on relevant Board committees as appropriate.

Financial arrangements for cooperative initiatives will be reviewed by both parties from time to time.

## 8 Signatories



Mr Desmond Mooney  
President  
Board of Surveyors of NSW

Date: 25/9/15.....



Mr Jeffrey Brown  
Surveyor-General of the ACT

Date: 25/9/15.....

Witness: 

Name MICHAEL SPITERI  
BOSSI REGISTRAR

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